

Avon Valley Sports Partnership Risk Assessment

Assessment of Risk For:	Inter School Competitions – Yr5 Physical Ac Fest	Date:	December 2023
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Venues – Pewsey Vale (sports centre), Stonehenge School (sports centre)

No.	Potential Hazard	Groups of People at Risk	Existing Control Measures	Risk Priority	Additional Controls Required to Minimise Risk
GENERAL					
1.	Spectators	All	No spectators are allowed at sporting events with multiple participants.	Low	If helpers are present they should have ID / DBS or remain at all times with a member of staff from that school.
2.	Drop-off	All	Each venue will have clear instructions about parking and drop off areas for cars and/or buses.	Low	Clear information about appropriate places to park.
3.	Equipment	Coaches / organisers	All activity equipment is provided by Charlie Wildman.	Low	Schools to provide their own 1 st aid kit.
4.	Toilets	All	These are available as an emergency basis only. A member of staff should accompany children to the toilet facility and check it is left in a suitable state.	Low	toilets available but as emergency use only where possible. Some school sites may have restricted times to use the toilets.
5.	Accompanying Staff, Officials & Volunteers	All	Greeted by Competition Organiser & debriefed on all matters of competition including Health & Safety precautions, event format & rules.	Low	Pre-event training / communication of all information including arrivals, parking considerations, rules and risk assessment.
6.	Participants	All	Registration of team numbers and needs of specific pupils identified. Pupils remain under supervision and behaviour management of accompanying staff.	Low	Registration of teams. Identification of participants with additional needs. The needs of those participants risk-managed. Adherence to published Code of Conduct for all participants.
7.	Participants	All	To remove all jewellery and tie back long hair. To be reminded of all safety precautions in individual sports. To ensure they are wearing appropriate clothing & footwear, suitable for an indoor sports hall. Must have clean trainers. To be briefed via accompanying staff on acceptable conduct at the competition.	Low	Accompanying staff to ensure: Relay safety instructions to participants. Relay rules of competition to participants. Relay expectations in terms of sportsmanship & general behaviour.

8.	Injury to Participants through non-compliance	All	Schools attending competitions and events to have taught their pupils the fundamental sport skills & rules prior to participating in competitive games. Schools to enter teams / pupils into correct ability league for their safety and self-esteem. Pupils misbehaving or refusing to follow rules will be unable to take part due to the potential for risk to others.	Low	Pre-competition communication with schools to agree competition format and provide rules in advance. Officials well trained to uphold rules and procedures.
9.	Activity Area	Participants / Officials	Formal H&S check prior to competition commencing and ongoing checks throughout the event. Ensure the activity area / facility is suitable in size to host the event in a safe manner and compliant with the rules. Check surfaces are playable (eg. No slippery surfaces or hazards)	Low	Request for facility to be left in a safe & clean condition following preceding activity. To be aware of relevant guidelines for specific sports competition facility requirements.
10.	Equipment	Participants / Officials / Coaches	Equipment checked prior to the event by Charlie Wildman to ensure all equipment is safe and secure for use and is correct for the age and standard of participants according to the rules of the event. All kit provided by Charlie.	Low	Ensure all participants understand the correct usage of all equipment and to report any faults & damages ASAP during the event.
11.	Supervision of Sports Leaders	All	Volunteers to be trained in their roles prior to the start of an event. Possibly school staff helping their pupils at activity stations. There will be enough to allow for effective control and support of the area they are in charge of, as well as allowing for toilet/refreshment breaks.	Low	To be monitored / supervised by the Competition Organiser throughout the event.
12.	Hazards presented by specific sports	Participants	All participants to be aware of & conform to the relevant safety precautions pertinent to individual sports. Pupils misbehaving or refusing to follow the rules will be unable to take part due to potential risk to others.	Medium	Competition Organiser to ensure familiarity with accompanying notes in relation to managing risks in specific sports.
13.	Accident or Injury	All	School staff to be responsible for their own pupils' 1 st aid. Qualified First Aider present with easy access to fully stocked first aid kit. First Aid Point & First Aider to be easily identifiable. Accident / Incident reporting forms to be available. C Wildman is 1 st aid trained.	Medium	Mobile or landline accessible to contact relevant emergency services if necessary. Ensure any accidents or incidents are reported on the appropriate forms in line with the host facilities policy. Remind accompanying teachers of their duty of care to their pupils at the competition venue.

14.	Anti-Social Behaviour	All	Codes of Conduct provided on Area Profile. Team or group organisers / managers are responsible for the adherence by ALL to these ethics.	Low	Relevant authorities (Facility Management staff, police etc) to be contacted if & when necessary. To ensure all incidents are recorded in line with the 'hosts' incident reporting policy.
15.	Photography	All	Photographs may be taken at events by organisers or staff of the pupils at their school. Please make organisers aware if you have pupils who cannot be photographed	Low	School staff need to be aware of those children whose photographs shouldn't be taken. Schools to bring own camera / iPad.
16.	Finishing of Event	Users of facility following competition	Facility booked to cover duration of competition. Relevant individuals notified of finish time, especially if the facility is used for external bookings.	Low	Event staff / volunteers to marshal entrances & exits until competition finished and facility cleared.
17.	Facility Evacuation	All	To be fully aware of host facilities procedure for evacuation in advance of competition.	Low	Where necessary (indoor events), all participants, spectators & staff to be briefed on relevant procedures prior to competition.

Risk Priority:	High: Accident likely with possibility of serious injury or loss Medium: Possibility of accident occurring causing minor injury or loss Low: Accident unlikely with control measures in place
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Assessment Review Date:	September 2023
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Name of Assessor:	Charlie Wildman	Signature:	<i>C.Wildman</i>	Date:	September 2023
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GOOD PRACTICE IS SAFE PRACTICE

To remove risk entirely from any activity is both impossible and impractical. In the case of inter-school events and competitions, the challenge for all concerned is to manage the potential risks that young people may face through their participation in competitive sport.

A risk assessment is a careful examination of what could happen to pupils, colleagues or others in a particular situation and/or environment. They are a legal requirement that require the identification and implementation of precautions to minimise or prevent harm.

The role of the risk assessor is to determine whether a hazard is significant and, if so, to determine and implement the precautions necessary to eliminate or minimise the risk presented.

It is the responsibility of the identified competition organiser to ensure that the above risk assessment is fully implemented prior to the delivery of any inter-school competition.

For all competitions where specialist equipment is required such as Athletics, Gymnastics & Trampoline, the competition organiser may decide that a more detailed Risk Assessment is required from the host to ensure that all significant hazards are identified and the necessary precautions taken to minimise any associated risk.

Participating schools should also undertake their own risk assessment for travel to and from the event venue, and ensure they understand their roles and responsibilities in reducing risk at the event.